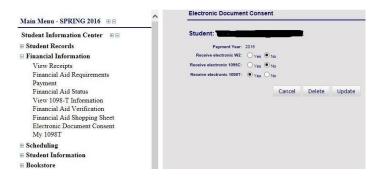
Steps for Student to View/Print 1098T

Student will log in to MyPack

Click "Financial Information"

Click "Electronic Document Consent"

Click "Add Record" out to the far right of screen - then you will see this screen:



Enter Report Year and select Yes/No beside each electronic item. Click "Add" when finished.

Click "My 1098T" on Main Menu

Enter Payment Year and click Continue.

Click View My 1098T

Prompt will display at the bottom of the screen with option to Open or Save. If you click Open, the 1098T will open in PDF form and you can print. It prints filing instructions and two copies of the 1098T.